

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on December 27, 2012, at 9:00 a.m., at the Allouez Fire Department, 135 Dauphin St., Green Bay, WI. (The meeting was rescheduled from December 20, 2012, due to a snowstorm.)

Present: Larry Wilson, Kevin Tielens, Cullen Peltier, Ed Janke, Robert Kiser, Todd Thomas, Eric Dunning, Thomas Vandenack, Larry Mours, Todd Delain, Mike Nieft, Brad Muller

Excused: Rick Davidson, John Gossage

Absent: David Lasee, Derek Beiderwieden, Neil Cameron, Nick Craig, Kevin Heimerl

Item #1. Adoption of Agenda.

Motion was made by Tielens and seconded by Vandenack to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of October 2, 2012.

Motion was made by Nieft and seconded by Dunning to approve the minutes from the last meeting. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Muller reported that the fire investigation unit was called out to the following fires since the last meeting:

10-14-12 1758 Edison St., Green Bay (apartment/fatal/undetermined)  
10-20-12 416 N. Chestnut Ave., Green Bay (undetermined)  
12-17-12 4931 Humboldt Rd., Humboldt (vehicle/under investigation)

Item #4. Report of General Membership President.

Muller reported that three members attended the fall IAAI conferece. At the last General Membership meeting, plaques were given to retirees Glenn Deviley and Dave Seidl for their service on the Task Force.

Muller stated that Brad Neville sent a letter to all agencies requesting money for a new truck and received responses from the Greenleaf and Pulaski fire departments. Pulaski wants to hold a 9-pin tournament with the proceeds going toward the new truck. Muller suggested to them that they make a pledge. Wilson suggested getting someone involved from the community who deals with fundraising. It was noted that we need to address long-term issues and expenses associated with a truck and that we need to get the Public Safety Committee on board.

Item #5. Old Business.

A. Dispositions of Case Proceedings.

Muller reported that Chaka Gilson and Devon Johnson were sentenced in connection with arsons to two multi-family residences and a vehicle last April in Green Bay.

B. Review and Approve Bylaws and Operating Guidelines.

Kiser commended everyone for their time and effort in getting the Bylaws and Operating Guidelines updated.

Motion was made by Janke and seconded by Muller to approve the revised Bylaws. **Motion carried.**

Delain suggested that the last two sentences in Article IV—Investigations/Procedures, Section E, #10, of the Operating Guidelines be revised to read that upon completion of the report, a complete final copy shall be forwarded to the police or fire department with jurisdiction within a reasonable amount of time. Motion was made by Janke and seconded by Vandenack to amend this as stated. **Motion carried.**

Delain also suggested that Section B be added to Article VII—Compensation of the Operating Guidelines to read that all compensation requests must be submitted to the Sheriff's Office within thirty (30) days of the time accrued. Motion was made by Vandenack and seconded by Muller to amend this as stated. **Motion carried.**

Item #6. New Business.

Discussion on a new vehicle to be put on the agenda for the next Board meeting.

Item #7. Report of Juvenile Firesetter Program Coordinator.

Nick Craig was not present.

Item #8. Other Matters.

No other matters were discussed.

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Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting was set for March 21, 2013, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Item #10. Adjourn.

Motion was made by Vandennack and seconded by Delain to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent  
Recording Secretary